

### OFFICER DELEGATED DECISION REGISTER 2020

The following are decisions that have been taken by the Clerk as Proper Officer of the Council (in consultation with the Mayor who, in turn consults with Councillors) under the Emergency Scheme of Delegation as a result of the Coronavirus Bill 2020 and associated Government Restrictions. The Register is made in accordance with the 2014 Openness in Local Government Bodies Regulations

For further details, please contact the Clerk by e-mail at [council@marazion.info](mailto:council@marazion.info). Information exempted under the Freedom of Information Act

<b>Date of Decision</b>	<b>Reference number</b>	<b>Decision taken by</b>	<b>Financial Value</b>	<b>S137 (yes or no)</b>	<b>Details</b>
23 <sup>rd</sup> March 2020	01/20	Cllr Laity	None	No	To close the Folly Field and Gwallon Lane playgrounds and the two sets of Public Conveniences. <b>Reason:</b> For health and safety and in pursuance of Government advice
26 <sup>th</sup> March 2020	02/20	Cllr Laity	£12.00 (approx.) per month	No	To pay an increased subscription to Zoom for increased meeting time, in excess of free minutes, should this prove necessary. This approved during a meeting on Zoom at which Cllrs Laity, Walsh, Mrs. Reynolds, Vincent, Trudgen and Mrs. Hosking were on-line, as was the Clerk. <b>Reason:</b> to enable Council business to carry on with as full a consultation process as possible
27 <sup>th</sup> March 2020	03/20	Clerk (after consultation with Councillors)	None	No	To support planning application PA20/01614

27 <sup>th</sup> March 2020	04/20	Clerk (after consultation with Councillors)	None	No	To support planning application PA20/01936
27 <sup>th</sup> March 2020	05/20	Mayor (in consultation with Cllrs Reynolds and Collins)	None	No	To continue to have the grass in the Cemetery cut. <b>Reason:</b> As only graveside funerals are now permitted, to ensure the cemetery is looking tidy. Not to have other grass in public areas cut. <b>Reason:</b> unnecessary as public shouldn't be frequenting them
27 <sup>th</sup> March 2020	06/20	Mayor and Clerk (and agreed in principle at Zoom meeting on 26 <sup>th</sup> March)	Vaughan Glover (playground inspections) £225.00 Ross Beard (sexton's fee for the late Mrs. Goodrich's interment) £300.00 Malcolm Heather (Cutting in March) £510.00 Penwith Fabrications Ltd. (railings at Marazion Cemetery) £420.00	No	Payment of these invoices received in current financial year. <b>Reason:</b> to ensure outstanding payments are made before end of financial year
28 <sup>th</sup> March 2020	07/20	The following cllrs, following e-mail sent round: John Nicholas (telcon 14.00 hours 27.03) David Walsh (e-mail 27.03) Martin Britten (e-mail 27.03) Billy Collins (e-mail 27.03) Penney Hosking (e-mail 27.03)	None	No	That the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman/Mayor and Deputy Mayor to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the

		Paul Read (e-mail 28.03) Syd Trudgen (e-mail 28.03) Paul Vincent (e-mail 27.03)			period of the pandemic Coronavirus, informed by consultation with the members of the council. <b>Reason:</b> to continue the business of the Council during the Covid 19 crisis
28 <sup>th</sup> March 2020	08/20	Mayor and Clerk	Not exceeding £100.00 plus VAT	Yes	Purchase of HNS support flag to fly from Maypole Garden flagpole and banner to go next to surgery. <b>Reason:</b> to show support for the NHS workers during the Covid-19 crisis
14 <sup>th</sup> April 2020	09/20	Mayor and Clerk and agreed by councillors at Zoom Meeting	None	N/a	Pursuant to 7.2 ( <i>“To allow local authorities to manage their resources, the Regulations allow local authorities to determine not to hold their annual meeting. Where meetings are held, the Regulations provide that local authorities have the flexibility to hold meetings at any time of day and on any day, to alter how frequently meetings can be held and to move or cancel meetings without requiring further notice. This will ensure that local authorities can divert resources to other efforts and have the flexibility to reallocate officers and</i>

					members’) of the Explanatory Memorandum to the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the Memorandum”) to Determine not to hold an Annual Meeting. The Council agreed that an Annual Meeting should not be held in the current year, but that if circumstances changed and it was felt appropriate, one could be held later in the year. <b>Reason:</b> Covid-19 lock-down
14 <sup>th</sup> April 2020	10/20	Mayor and clerk after consultation with, and agreement of, Council at Zoom meeting	£150.00	No	Settle amount of payment to Helston Town Band for support at the Civic Service in January. <b>Reason:</b> to recognise their contribution and as Breage Band had also charged for their services
14 <sup>th</sup> April 2020	11/20	Mayor and clerk, after consultation with, and agreement of, the Council at Zoom meeting	None	N/a	To insert in Financial Regulation 6.4 (“ <i>Cheques or orders for payment drawn on the bank account in accordance with the schedule as presented to council or committee shall be signed by two members of council</i> ”)

					<p><i>and countersigned by the Clerk, in accordance with a resolution instructing that payment. A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment, should not, under normal circumstances, be a signatory to the payment in question”.)</i> the following words, “(or by three members of the Council during the Covid-19 crisis)”. The words in brackets shall (a) be inserted after the words “signed by two members of Council and countersigned by the Clerk” and (b) automatically cease to have effect once the Covid-19 crisis is passed and normal Council meetings are resumed. <b>Reason:</b> to facilitate the Council business during Lock-down.</p>
14 <sup>th</sup> April 2020	12/20	Mayor and clerk after consultation with, and the agreement of, the Council at Zoom meeting	£200.00	Yes	<p>Donation to Marazion Covid Support Group (“MCSG”). Although the clerk had suggested that, as MCSG wouldn’t have a bank account, the payment of whatever the Council</p>

					felt appropriate, should be paid to the Chamber of Commerce, on terms that it was a Grant for the MCSG, the Council felt that this would be cumbersome, and that in the current circumstances, it was quite appropriate to pay the money direct to Mr. Kearon. This is a Section 137 payment and it was decided that £200.00 was an appropriate sum. <b>Reason:</b> to facilitate the work of the Support Group in the time of crisis
16 <sup>th</sup> April 2020	13/20	Mayor and Deputy Mayor, after consultation with Mrs. Sue Nicholas CC	None	N/A	PA20/01614 - Camelot House, Marazion. Agree with Planning Officer recommendation to refuse grant of planning permission. <b>Reason:</b> Planning Officer's view felt to be correct