



**MINUTES OF THE MARAZION TOWN COUNCIL 10<sup>th</sup> NOVEMBER 2020, 7.30PM.**

**MEETING HELD VIRTUALLY (ZOOM).**

**MEETING NUMBER 19/20**

**Present:** Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr Mrs G Reynolds, Cllr P Hoskings, Cllr J Nicholas, Cllr S Trudgen, Cllr D Walsh, Cllr R Clayton, Cllr M Britten

**In attendance:**

Mrs T Unstead Town Clerk  
Cllr S Nicholas CC

**259 Apologies:**

Cllr P Read maybe late – arrived Minute 261.

**260 Public Participation:**

A member of the electorate raised their concerns about planning application PA20/09303

**261 Declarations of Interest:**

Cllr Reynolds – agenda item 17(a)(i)  
Cllr Trudgen – agenda item 17(a)(ii)  
Cllr Collins – agenda item 17(a)(i)  
Cllr P Read – agenda item 17 (a and b)

**262 Dispensation**

None

**263 Mayors Report – Matters of Urgency**

- a) Advised Members that Cllr Paul Vincent has resigned as a Marazion Town Councillor. The Clerk to notify Cornwall County Council.
- b) Update from the Marazion Covid Co-ordination Forum – very few calls received by the support group. Mechanisms for the collection of prescriptions, food delivery all continuing as before.
- c) Updated councillors about a joint meeting had between Marazion Town Council and Ludgvan Parish Council. The Bay-Bay cycle track, re-opening Marazion station, Red River and how both councils can work together on joint concerns was discussed. A meeting with Perranuthnoe Parish Council to be arranged.

**264 Clerks Report**

- i) Thank you, letter, sent to the Commanding Officer of RNAS Culdrose thanking him for sending one of his officers to lay a wreath at the war memorial on Remembrance Sunday 8<sup>th</sup> November 2020 by one of his Officers.
- ii) CALC financial awareness training for councillors available. Training dates will be circulated and any councillors who wish to attend to let the Clerk know.
- iii) Update given about a letter sent to Cormac regarding the cutting back of vegetation, cycle path (Green Lane West and Gwallon Lane). The Chairman advised that the vegetation on the Green Lane West cycle path had indeed been cut back.
- iv) Reminded councillors about home and office working arrangements during lockdown.

## **265 Correspondence Received**

- E-mail received emergency closure of footpaths 16 (Ludgvan) and 25 (Marazion) noted. Warning advisory signage has been removed. The Clerk to contact Streetworks and advise them of the signage removal.
- Permissions granted by the Council for the property owners appointed structural surveyor to carry out the works necessary. The Clerk to advise the property owner.

## **266 Councillor Reports**

### **a) Cllr S Nicholas CC**

#### **i) Covid-19.**

Separate 'Communication and Enforcement' call system set up.  
Weekly briefings being arranged for town and parish councils.

Finance packages for local businesses and self-employed based on business rates. More information to be provided.

Emergency food grants available for organisations which are providing food for the community. More information to be provided.

Neighbourhood Network Officer is going to be providing an update about the role of volunteers and co-ordinators and communications. More information to be provided.

#### **ii) Highway Maintenance/Highways**

Ongoing. Unfortunately, staff resourcing limited at present which has reduced capacity to progress works.

Waiting on updated information on the highways design for the footpath between Marazion and Goldstithney and by the Godolphin Hotel. Officers have been contacted for a progress update.

#### **iii) Flooding in Green Lane**

Neighbourhood Network Officer is aware that a meeting of all parties is

needed. The CEO St Aubyn's estate has contacted the Duchy of Cornwall and the Environment Agency.

**iv) North Street Planning Application PA20/09303**

Fully support all discussions had in public participation.

**v) Speed Monitoring**

Awareness of speeding issues as reported in and around Marazion (Turnpike Road). If it is felt that speed monitoring may help reduce speeds. Cllr S Nicholas to be contacted with location details.

**vi) Bay to Bay cycle way.**

Supported the town councils concerns and position about the unsuitability of the end destination (Green Lane). The lack of consultation, engagement in the route development, lack of consideration given to seeking alternative routes means that the County Council has withdrawn the application for funding on that section of the cycle way.

Councillor Laity and Collins strongly emphasised that the lack of consultation, the hurriedness of the application and the unsuitability of the end destination meant that the cycle way route could not be supported by the town council

**vii) Affordable Housing Warspite Way**

Noted in previous minutes that Cllr Reynolds had raised awareness of problems in Marazion residents applying for affordable housing in Warspite Way. The application process is confusing.

LiveWest (social provider) are reviewing all applications again for the local connection (Marazion) links.

**viii) Track and Trace**

Cllr Reynolds asked about Track and Trace and what actions Cornwall County Council take to contact people who have tested positive?

Track and Trace is run by NHS and not Cornwall County Council.

It is intended that Cornwall County Councillors are going to be notified about the number of cases in their respective divisions however that has not yet happened.

Cllr Reynolds advised that some residents have been contacted by Cornwall County Council by not her family and expressed her concern that information is poor.

Cllr Nicholas to ask questions of Cornwall County Councils involvement with communicating with residents who have tested positive.

**b) Town Councillor**

None

a.

**267 Minutes of the Council Meeting held on the 27<sup>th</sup> October 2020**

Members considered the minutes of the meeting held on Tuesday 27th October

2020.

**RESOLVED** – that the minutes of the meeting held on Tuesday 27<sup>th</sup> October 2020 be approved and signed as a correct and accurate record.

## **268 Matters arising from previous minutes**

### **a) Minute 094 of 7/20 (Footpath 14)**

The Neighbourhood Network Manger is arranging a meeting as a matter of priority.

### **b) Minute 136 of 10/20 (Beacon Brazier)**

The Town Clerk advised that before any signage is erected guidance from the council's insurers needs to be sought.

### **c) Minute 426(b) of 22/19 (Asset Risk Assessments)**

Town Clerk advised that a full report will be brought before the Council on the 24<sup>th</sup> November 2020.

### **d) Minute 157(a) of 11/20 (Damage to the Dollen)**

Lowest quote accepted and the contractor advised. Cllr Read to check if there is a schedule of works.

### **e) Minute 180(a) of 13/20 (Bins for Folly Field and Gwallon Lane playgrounds)**

Cllr Read has received the replacement plastic panel which will be fitted to the bin. Cllr Britten asked about the play area closures. Cllr Laity explained that the council made a decision to close the play areas for the duration of the lockdown as there are cases of Covid-19 in the town and to aid the prevention of the spread it was felt appropriate to close areas whereby people can congregate.

### **f) Minute 180(c) of 13/20 (Cycle rack Folly Field)**

The Clerk has not yet reviewed the grant funding available but will be doing so and reporting back to council.

### **g) Minute 187(a) of 14/20 (parking restrictions at the cemetery)**

Still awaiting a meeting with the Highways Officer.

### **h) Minute 187(b) of 14/20 (Town 'Walkabout).**

#### ***i The Well Seat in North Street***

Cllr Collins spoke to the contractor who confirmed that the seat is the right way up.

### **j Minute 191(b) of 14/20 (Armistice Parade)**

The Remembrance service took place on Wednesday 4<sup>th</sup> November early in the morning. The service was filmed and uploaded onto YouTube.

### **l Minute 184(A) of 15/20 (Flooding of Green Lane)**

Neighbourhood Network officer to arrange a meeting and for all stakeholders to be invited.

### **j Minute 239 (d) of 18/20**

Bay to Bay cycle route. Cllr Laity advised councillors that he, as Chairman of the Council had sent a response on behalf of Marazion Town Council to Cornwall

County Council.

**k) Minute 241 of 18/20**

The Clerk advised that the council's insurers had been contacted about the requirement of third-party organisations to confirm that they have public liability insurance to the value of no less than five million pounds. The Marazion Decorative Lighting committee and the Mounts Bay Sailing Club have been written to asking for confirmation that they have public liability insurance in place and asking for copies of risk assessments.

**269 Meeting Ludgvan Parish Council**

Covered under Mayors report (minute 263)

**270 Damage to the Square Toilets.**

Cllr Trudgen brought to the attention of the council the damage to the guttering. The damage believed to have been caused by contractors working on the neighbouring property. The Clerk to write to the property owner.

**271 Online Banking**

The Clerk presented a report.

**Resolved** – the Clerk to progress the councils move towards online banking.

**272 IT Support**

The Clerk presented a report.

**Resolved** – that the council does engage with Alchemy Systems (Western) to provide a block of seven hours IT support at a cost of £630 (plus VAT).

**271 Finance**

**a) Accounts for Payment**

**RESOLVED** – to approve the accounts for payment as presented

**b) Pre-payments**

**RESOLVED** – to approve the pre-payments as presented.

**c) Direct Debits**

**RESOLVED** – to approve the direct debit as presented.

**d) Receipts**

**RESOLVED** – to note receipts as presented.

**e) Credits**

**RESOLVED** – to note receipts as presented.

**272 Applications for Planning Permission**

Cllrs Reynolds, Collins and Read were placed in the waiting room for item 272(a)

**a) PA20/08709**

The Barn Gwallon Lane Marazion TR17 0HW

Retention of Existing Caravan to be used for Holiday Accommodation.

**RESOLVED** – that the council makes 'no comment'.

Cllrs Trudgen and Read were placed in the waiting room for item 272(b)

**b) PA20/09303**

The Beachwalk Retreat North Street Marazion TR17 0ED

Construction of a two storey, detached dwelling, together with associated works (including the erection of a detached annexe) with variation of condition 2 and 7 in relation to Decision Notice PA18/03096

**RESOLVED** – that the council does defer consideration of the application until the 24<sup>th</sup> November 2020

**278 Applications for Planning permission approved by Cornwall Council.  
Noted**

**279 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**280 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

Meeting closed at 21.00

Signed

Cllr Derek Laity  
Town Mayor

Approved 24.11.2020