



MARAZION TOWN COUNCIL

Meeting 30/20

22nd April 2021

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that a remote meeting of the Town Council at which your attendance is required and welcomed will be held online on Tuesday 27th April 2021 at 19.30 to transact the business specified on the agenda as set out.

Join Zoom Meeting

<https://us02web.zoom.us/j/83338644455?pwd=UytWNm92QlhZWE4wU2ZPVndLR0Z6dz09>

Meeting ID: 833 3864 4455

Passcode: 599735

Please note.

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the work of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council however, a note will be made of matters raised and recorded within the minutes of the meeting.

Members of the public wishing to speak are to submit questions or statements in writing to the Town Clerk no less than 3 days before the date of the meeting.

The Town Hall, Market Place, Marazion, Cornwall TR17 0AR

Tel: 01736 710234. E-mail: tracey.unstead@maraziontowncouncil.gov.uk

Clerk to the Council: Mrs Tracey Unstead

AGENDA

Part I

(Open to the public)

1 Apologies

To receive and note apologies given.

2 Public Participation

3 Declarations of Interest

To declare any disclosable interests relating to the items of business on the agenda.

4 Dispensations

To receive and consider any requests for dispensation (if any)

5 Mayor's Report – Matters of Urgency

6 Clerks Report

7 Correspondence Received

- a) E-mail received from property owners who wished to carry stabilisation works to their property. They are reviewing the 'how' after being in receipt of notification of graves in the proposed area of works.
- b) E-mails received from Sector Inspector Rebecca LeCheminant about the reported anti-social behaviours, Gwallon Lane play area.
- c) E-mail received from the RNLI asking for permissions to fund raise July to September 2021, Marazion Beach and Folly Field.

8 Councillor Reports

- a) Town Councillors

9 Minutes of the Council meeting held on Tuesday 13th of April 2021.

To consider, approve and sign the minutes of the Town Council meeting held on Tuesday 13th of April 2021.

10 Marazion Town Council Health and Safety Policy – to approve and adopt the Health and Safety Policy as presented – Town Clerk.

11 Marazion Town Council Risk Management Strategy – to approve and adopt the Risk Management Strategy as presented – Town Clerk.

12 Marazion Town Council Statement of Internal Controls – to approve and
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adopt the Statement of Internal Controls as presented – Town Clerk.

- 13 **Gwallon Lane Play Area** – to receive an update from the Play Area working group and to consider approving any recommendations made.
- 14 **Co-option of Councillors** – to approve a timetable for co-option.
- 15 **Face to Face Meetings** - to receive an update and discuss options available to facilitate face to face meetings including the purchase of a decontamination misting/fog machine and chemicals.
- 16 **Memorial Bench Seafront** – to approve the positioning of a bench as requested (request received from
- 17 **Litter Issues/Bin Provision** – to discuss what can be done, actions required to reduce littering in and around the town.
- 18 **Cycle Rack hardstanding** – to seek approval to spend (amount to be confirmed by Tuesday 27th April 2021) on the removal of grass and weeds to clear the concrete plinth in readiness for the cycle racks.
- 19 **Purchase of Confidential waste shred bags** – to purchase confidential waste shred bags at a cost of six pounds plus VAT, minimum purchase 10 bags.
- 20 **Matters Arising from previous Minutes.**
 - a Minute 094 of 7/20 (Footpath 14) – *to receive an update*
 - b Minute 184 of 15/20 (Flooding Green Lane) – *to receive an update*
 - c Minute 351 of 22/20 (Erosion of seawall steps Leys Lane to the beach - *to receive an update.*
 - e Minute 381 of 23/20 (footpath number 8) – *to receive an update.*
 - f Minute 477(b)(v) of 27/20 (noticeboard Wheal An Wens) – *to receive an update.*
 - g Minute 523(b)(ii) of 29/20 - *report from visit to the cemetery with Rev Paul Benney).*
 - h Minute 523 of 29/20 (Cllr S Nicholas CC report) – *to receive an update.*
 - l Minute 425 of 25/20 (website) – *to receive an update.*

19 Finance

a) Statement of Accounts – as per bank statements 22nd of April 2021

Community	£133.00
Business Premium	£95,163.00
NS& I (Earmarked Reserves)	£151,083.00

b) Accounts for Payments

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First Choice printer	£162.00
Note: - issue with DD being set up.	
Mr R Beard	£1,020.00
Marazion Town Trust	£2,500.00
*NNDR CC Code Institute	£79.83
NNDR CC Folly Field	£59.52
NNDR CC Burial Ground (cemetery)	£60.11
NNDR CC Burial Ground (memorial garden)	£54.39
Malcom Heather	£510.00
Mr V Glover	£225.00
Re-imburse Cllr Reynolds purchase card	£1.50
Re-imburse Town Clerk purchase stationery	£6.00
c) Pre-payments (debit card)	
Online Playgrounds – purchase bucket swing and shackles.	£133.92
d) Receipts	
Penwith Funeral Services	£1,102.15
Dignity Funeral Services (WJ Winn)	£648.75
Allotment payments x 2	£30.00
e) Direct Debit	
Sage software	£30.00
EDF Energy	£139.00
EDF Energy	£29.00
EDF Energy	£28.00
EDF Energy	£29.00
South West Water	£20.04
Pennon Water SRVCS	£10.98
Alchemy Systems IT	£54.12
Source for Business (water)	£168.91
f) Credits	
British Gas(electricity)	£22.76
British Gas (electricity)	£33.84
British Gas (electricity)	£649.39
British Gas (electricity)	£1.16

20 Planning

a) Applications for Planning Permission

- i **Application PA21/02657**
Proposal Removal of existing first floor studio and construction of new studio at first floor
Location Penmarric East End Turnpike Road Marazion
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Applicant Mr And Mrs Gareth Burt The Design Team
Grid Ref 152465 / 30722
<http://planning.cornwall.gov.uk/online-applications>

b) Applications Approved/Refused

i PA20/07132 APPROVED

Applicant: Mr G Stubbs

Location: Camelot House Road Between Green Lane And The Square West End Marazion TR17 0EH

Proposal: Construction of Two Storey Extension to Incorporate Lift (Balconies

Previously Approved PA13/11652).

c) Correspondence

None

21 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

22 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**23 Part II
(Private)**

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good

24 East End car parking and hardstanding.



Tracey Unstead
Town Clerk

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